



**Section C Work Experience**

Complete all information requested below and include up to 5 years past work history

My most recent (or current) Employer:

My position or Job Title: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to \_\_\_\_\_ Rate of pay: \_\_\_\_\_ (circle one) hourly weekly

Company name: \_\_\_\_\_

Company address: \_\_\_\_\_

Company phone number: \_\_\_\_\_ Supervisor or Person we may contact: \_\_\_\_\_

Related Experience for the desired position: (list specific skills, knowledge, or abilities as they relate to the position for which you are applying)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Next most recent Employer:

My position or Job Title: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to \_\_\_\_\_ Rate of pay: \_\_\_\_\_ (circle one) hourly weekly

Company name: \_\_\_\_\_

Company address: \_\_\_\_\_

Company phone number: \_\_\_\_\_ Supervisor or Person we may contact: \_\_\_\_\_

Related Experience for the desired position: (list specific skills, knowledge, or abilities as they relate to the position for which you are applying)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Next most recent Employer:

My position or Job Title: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ to \_\_\_\_\_ Rate of pay: \_\_\_\_\_ (circle one) hourly weekly

Company name: \_\_\_\_\_

Company address: \_\_\_\_\_

Company phone number: \_\_\_\_\_ Supervisor or Person we may contact: \_\_\_\_\_

Related Experience for the desired position: (list specific skills, knowledge, or abilities as they relate to the position for which you are applying)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**Section D    Important Information and Acknowledgements**

I understand that Welby Gardens is a wholesale business and is subject to seasonal work schedules. Scheduled workdays may exceed 8 hours per day and scheduled workweeks may require that employees work a full 7-day week. I understand that I work for Welby Gardens Co. and that I may be required to work at any of our facilities and I agree to work in any department or facility where I am needed. I also understand that during certain times of the year, my schedule may be reduced considerably, up to lay-off or termination depending upon business demands.

\_\_\_\_\_  
Initial here

I understand that I must be at least 18 years of age to work at Welby Gardens. I also understand that I must provide, (upon job offer from Welby Gardens), proof of eligibility to work in the U.S. This proof will include eligibility documents as required under the INS guidelines that will be explained to me.

\_\_\_\_\_  
Initial here

I understand that Welby Gardens requires minimal levels of physical demands and abilities, not limited to the following: repetitive bending, lifting, walking, prolonged sitting, prolonged standing. If I require any reasonable accommodations, or if I am unable to perform any of the job functions, as they will be explained to me, I will notify the Human Resources Department upon receiving and accepting a job offer from Welby Gardens

\_\_\_\_\_  
Initial here

Welby Gardens is classified as Agriculture, according to the U.S. Dept. of Labor. Accordingly, Welby Gardens does not fall under the overtime pay requirements as set forth in section 7 of the 29 Code of Federal Regulations. All hours worked, even hours worked over 40 hours in a workweek, will be paid at the standard rate of pay and *not* at time and one-half.

\_\_\_\_\_  
Initial here

By signing below I acknowledge that I have read and understand the requirements and conditions of employment as they have been explained to me above. In addition, I understand that employment with Welby Gardens is fully conditional, meaning that Welby Gardens may terminate my employment at any time, with or without notice and I may also terminate my employment with Welby Gardens at any time, with or without notice. I also acknowledge that the personal information and work experience that I have provided is complete and accurate. I give Welby Gardens the right to investigate and verify this same information, for reasons of employment. I understand that if Welby Gardens verifies that any personal or work experience information is false, or given under false pretenses, that I will be subject to immediate termination of employment with Welby Gardens.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date signed**

**Personal References**

Person's Name	Relationship to You	Contact Phone Number
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Person's Name	Relationship to You	Contact Phone Number
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*Please use this space to provide additional personal and/or work experience information, if needed:*

For use by Human Resources only:

Initial contact:

Follow-up contact:

I.D. Verification:

Offer of employment:

Start date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Starting pay rate: \$ \_\_\_\_ Position: \_\_\_\_\_ Dept: \_\_\_\_\_

Previous experience: \_\_\_\_\_ Bi-lingual: \_\_\_\_\_ Other qualifications: \_\_\_\_\_

Emergency Contact Information: \_\_\_\_\_  
Name Address Phone No.